

POSITION	: SENIOR EXECUTIVE / ASSISTANT MANAGER, CORPORATE STRATEGY
REPORTING TO	: ASSISTANT GENERAL MANAGER, CORPORATE STRATEGY

JOB PURPOSE:

To assist and support Assistant General Manager, Corporate Strategy.

KEY RESPONSIBILITIES:

- 1) Assist to prepare, evaluate, undertake and execute corporate, financial and business venture proposals to strategically optimise returns, mitigate losses/risks, via formulation of strategies, plans, corporate structure and projected financials with substantiated recommendation for management decision making purposes.
- 2) Assist in formulating and driving strategies goals based on business plans and financial model/ forecast / projections to achieve the growth targets and objectives of the Group.
- 3) Assist and provide support to the Group on the commercial aspects of a potential business venture, including but not limited to, formulate proposals, carrying out due diligence and negotiate contractual terms with external parties and clients.
- 4) Assist to evaluate, review & implement an effective financial model structure, feasibility studies and scenario analysis to optimise returns.
- 5) Assist in managing investor relations programs and initiatives that will deliver proactive and consistent communications to all internal & external stakeholders, including institutional, investors, analysts, financial media and external advisors to achieve timely, transparent and accurate disclosures of information.
- 6) Assist to prepare presentation materials, Board papers, status updates and any-hoc matter / documents for CEO and / or Head of Finance for the purpose of their presentation to the Board or external parties.

REQUIREMENTS:

- Professional certification – ACCA, CPA & equivalent and / or CFA
- Bachelor Degree in Accounting / Finance / Economics / Business Administration or any related field.
- Strong analytical and financial background.
- Knowledge of financial modelling, financial analysis, corporate finance, debt markets, strategic planning would be an added advantage.
- At least 3 – 4 years of relevant working experience, preferably in:
 - i) Investment banks, with experiences in mergers & acquisitions, corporate finance, equity capital markets, debt capital markets and / or investment banking and / or
 - ii) Audit. Advisory and / or mergers & acquisitions with big 5 accounting firms.